



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS
WASHINGTON, D.C. 20314-1000

S: 8 August 2012

CECW-CO-N

MEMORANDUM FOR CHIEFS, OPERATIONS, MAJOR SUBORDINATE COMMANDS
AND CHIEFS NATURAL RESOURCES MANAGEMENT, MAJOR SUBORDINATE
COMMANDS

SUBJECT: Nominations for Take Pride in America Federal Land Manager Award

1. Take Pride in America wishes to honor an outstanding U.S. Army Corps of Engineers employee with the Take Pride in America Federal Land Manager Award. This award is presented annually to recognize an outstanding individual who has exemplified innovative and creative approaches to using volunteers on public lands. The award winner will be recognized during the Take Pride in America National Awards Ceremony in September 2012 in Washington, D.C.
2. Please submit one nomination per Major Subordinate Command by 8 August 2012. The nomination should describe the significant contributions the nominee has made to invite, support and recognize volunteers and create or enhance partnerships to protect natural, cultural, and historic resources, provide recreation opportunities, and maintain recreation facilities (Encl 1). These criteria will be used to make the selection.
3. Travel and per diem costs for the awards ceremony will be funded by CECW-CO-N.
4. Forward nominations along with supporting documentation (Encl 2) to Ms. Heather Burke, our Take Pride in America Coordinator. She is my point of contact on this matter and may be reached at 503- 808-4313. In addition, information will be posted to the Natural Resources Management Gateway at <http://corpslakes.usace.army.mil/employees/volunteer/pride-awards.cfm>

FOR THE COMMANDER:

2 Encls

A handwritten signature in blue ink, appearing to read "Richard C. Lockwood".

RICHARD C. LOCKWOOD
Acting Chief, Operations
Directorate of Civil Works

**Take Pride in America
Federal Land Manager Award**

Purpose and Selection Criteria

Take Pride in America annually recognizes one individual from each major federal land management agency during Take Pride in America celebrations held in Washington, D.C. The award is presented to an outstanding individual that effectively invites, supports and recognizes volunteers and creates and enhances partnerships to protect natural, cultural, and historic resources, provide recreation opportunities, and maintain recreation facilities. Selection of the agency recipient is the responsibility of each participating agency.

Award criteria include performance and specific accomplishments which:

1. Promote the mission of Take Pride in America to foster an environment of stewardship over public resources.
2. Involve and engage a broad spectrum of partners, individuals and populations in volunteer activities.
3. Recognize and award volunteers for their commitment and service.
4. Show measurable accomplishments such as success in promoting continuous or increased volunteer service.
5. Address current needs that result in increased protection/enhancement of public lands.
6. Demonstrate a variety of volunteer programs, projects and events.
7. Demonstrate resourcefulness in recruiting volunteers for ongoing needs to operate and maintain the water resources development project.
8. Provide benefits, cost savings, and improved internal and/or external relations as a result of the nominee's efforts.

Nomination packages should emphasize volunteer program accomplishments made in the preceding calendar year (2011); however, also include acknowledgement of any growth and development of the volunteer program through prior years.

Take Pride in America

**Federal Land Manager Award
Supporting Documentation**

Nominations will be evaluated based on the content that should concisely describe specific accomplishments.

The following must be included with the nomination submission:

1. A two-page description of the nominee's achievements. Margins will be 1-inch and print type will be Times New Roman, 12 point. Include the following:
 - a. Name and title
 - b. Address
 - c. Phone
 - d. Email address
 - e. Location (name of project, district office)
2. A proposed citation that may be read at the award ceremony.
3. A 100 words summary suitable for use in preparing a news release. Include the name, location, job title, US Army Corps of Engineers, and a brief description of the individual's accomplishments.
4. Items #2 and #3 above may be on the same piece of paper.
5. A digital photograph of the nominee. The photo should be high resolution, 300 dpi or higher if possible, suitable for publication.
6. Optional: there may be up to four additional photographs or newspaper clippings that are appropriate and contribute to the understanding of the accomplishments of the nominee. These may be used on the US Army Corps of Engineers Volunteer Clearinghouse website and/or the Natural Resources Management Gateway website.

Nomination package and supporting MSC documents will be submitted electronically to heather.d.burke@usace.army.mil NLT 8 August 2012.